

Application for Membership

AFFILIATE MEMBERS

What is ACTA?

The Australian Clinical Trials Alliance (ACTA) has been formed as a national peak advisory body to advance the common and shared interests of clinical trials networks, clinical trial coordinating centres and clinical quality registries across discipline and disease boundaries.

Our mission is to promote effective and cost-effective healthcare in Australia through investigator-initiated clinical trials and clinical quality registries that generate evidence to support decisions made by health practitioners, policymakers and consumers.

ACTA's vision is for:

- A healthcare system that delivers high quality and cost-effective care through the systematic generation and application of evidence derived from clinical research.
- For clinical research, through both clinical trials and registries, to occur as a routine, integral, and universal component of health care delivery.
- For widespread appreciation and support by consumers, health practitioners, and policy-makers for the critical importance of clinical research in Australia to improve practice and policy.
- That all patients who require treatment for which there is uncertainty about the most effective therapy have the opportunity to participate in high quality clinical trials.
- That the best evidence informing optimal health care is based on well conducted controlled trials of the effect of interventions on clinically relevant outcomes.

What does ACTA do?

ACTA's value is derived from being able to provide whole-of-sector representation for the investigator-initiated trials (or public good trials) and registries sector in Australia and, as a consequence, realise outcomes that are not achievable by member organisations working alone.

On behalf of its Members, ACTA has a key role in:

- Promoting awareness among the public, governments and other stakeholders of the inherent value of high-quality
- Evidence derived from public good trials and data collected by clinical quality registries.
- Describing and disseminating information about the activities, achievements and impact of the sector, both in relation to improving health outcomes as well as the efficiency of the healthcare system.
- Supporting processes for sharing knowledge and expertise throughout the clinical trials and registries sector.
- Providing expert advice to governments and other stakeholders about how best to support and advance the sector and maximise the benefits of public good trials and registries for patients and the healthcare system.
- Advocating for the importance of adequate funding and resources for public good trials and registries - both in terms of infrastructure and large-scale, priority-driven projects.
- Achieving changes to the policy and regulatory framework for public good trials and registries, particularly in relation to ethical and governance processes.
- Providing a critical conduit for governments and other stakeholders to communicate their needs and priorities to the sector and vice versa.

ACTA Membership*

There are three categories of ACTA membership:

Full Members and Associate Members

Open to clinical trials networks, clinical trial coordinating centres and clinical quality registries that support ACTA's mission and vision and meet the membership criteria outlined below.

Full Members have the right to nominate candidates for election to the Board of Directors and vote at meetings of members (one vote per member organisation or group). Full Members also have the right to nominate an individual to represent the organisation on the ACTA Advisory Council.

Associate Members are clinical trials networks, clinical trial coordinating centres and clinical quality registries that support ACTA's mission and vision and wish to be actively engaged within ACTA but don't yet meet the Full Membership criteria. Associate Members don't have voting rights at meetings of members but can nominate an individual to represent the organisation on the ACTA Advisory Council.

Affiliate Members

Open to any individual or organisation with an interest in investigator-initiated clinical trials and registries that is keen to support ACTA's mission and vision.

Affiliate Membership Criteria

Application for Affiliate Membership is open to individuals and organisations who meet the criteria below:

- An organisation (including public sector, not for profit and commercial entities) that have a professional interest in promoting investigator initiated clinical trials or registries;
- An individual that is connected to, or has a professional interest in investigator initiated clinical trials or registries;
- Supports ACTA's mission and vision.

Enquiries

ACTA Membership
phone +61 3 8639 0770
email membership@clinicaltrialsalliance.org.au

Benefits of Affiliate Membership

- ✓ Have an active role in helping to ensure that the public good trials and registries sector has a strong and effective 'collective voice' at the national level.
- ✓ Help to shape healthcare and research policy that directly impacts your research.
- ✓ A 'seat at the table' to ensure that your group is well represented and has the opportunity to influence and help drive ACTA's advocacy for the sector.
- ✓ Ability to contribute to ACTA Roundtables/Working Groups/Standing Committees to ensure that issues impacting your field of research are communicated effectively to governments and key stakeholders.
- ✓ Active promotion of the activities and achievements of your research group through ACTA publications, member profiles on the ACTA website and news listings on major publications and trial results.
- ✓ Get connected: receive policy alerts & e-newsletters, provide comments to inform ACTA submissions and rapid responses, and receive invitations to member forums/events.
- ✓ Discounted registration to all ACTA conferences and events (for organisational members this is extended to all members of your organisation/group).

How to apply

- Download and read a copy of ACTA's company constitution from the ACTA website www.clinicaltrialsalliance.org.au
- Review the subscription fee schedule on the ACTA website for your membership category. Membership fees are due at the time of notice of Board approval and at the commencement of each subsequent financial year.
- Print and complete this application form and return via email to: membership@clinicaltrialsalliance.org.au

Please note that all membership applications are subject to approval by the Board of Directors

* Please read in conjunction with ACTA's company constitution available at www.clinicaltrialsalliance.org.au

ACTA MEMBERSHIP APPLICATION FORM: AFFILIATE ORGANISATION MEMBERS

1. Organisation Details

Full Name of the
Organisation/Group
the applicant

ABN

Postal Address

State

Postcode

Physical Address
if different

State

Postcode

Phone

Fax

Website

Is this organisation or group itself an independent legal entity?

Yes

Please proceed to section 2.

No

Please complete section 1A.

1A. Designate Details

Under the Corporation Act 2001, a Member of a company must be either a legal entity or a natural person. If the organisation/group applying for membership is not itself a legal entity (for example, because it is a sub-entity of a parent body such as a Foundation, Professional Society, University or Medical Research Institute), the applicant may nominate a 'Designate' to be granted full Membership to be held on behalf of the applicant. This is for the purpose of entry on the Members register only. The organisation/group noted above will, for all other intents and purposes, be considered the Member of ACTA and must nominate an authorised Representative to represent the organisation. The Designate and the Representative may be the same person.

Title

First Name

Surname

Postal Address

State

Postcode

Country

Phone

Mobile

Email

Designate's Consent

I have read ACTA company constitution and understand the role of a Designate as outlined is to be the registered Member of ACTA Ltd on behalf of the organisation/group noted above. I acknowledge that I have been authorised by the senior leadership body of the organisation/group noted above to be its Designate. I understand that the person listed as the nominated Representative below will be the authorised member representative of this organisation/group.

Signature

Date

2. Authorised Representative

The authorised representative is the person nominated to represent the organisation, act on its behalf and exercise all powers of the member organisation/group. The Representative is ordinarily the Chairperson/Director or most senior officer holder of the organisation/group.

Title _____

First Name _____ Surname _____

Position held within the member organisation/group: _____

Postal Address _____

State _____ Postcode _____

Country _____

Phone _____ Mobile _____

Email _____

Authorised Representative's Consent

I have read the ACTA company constitution and agree to abide by the terms set out for nominated Representatives. I acknowledge that I am duly authorised by the senior leadership body of the organisation/group noted above to be its nominated Representative.

Signature _____

Date _____ / _____ / _____

3. Administrative Contact

The administrative contact is usually the Executive Officer or Senior Manager within the organisation/group and the person to whom day-to-day correspondence and administrative enquiries will be directed.

Title _____

First Name _____ Surname _____

Position held within the member organisation/group: _____

Postal Address _____

State _____ Postcode _____

Country _____

Phone _____ Mobile _____

Email _____

4. Supporting Documentation

All applications for membership require review and approval by the ACTA Board of Directors.

Please attach a covering letter outlining how your organisation or group meets the eligibility criteria for membership. The letter should provide sufficient information to assist the Board in assessing whether the organisation meets the criteria for admission as an Affiliate Organisational Member, the cover letter should include how the organisation is aligned with ACTA's mission and vision.

Additional information may also be requested by the Board to assist in assessing the application.

A covering letter is attached to this application

5. Membership Subscription Fees

ACTA Membership is per financial year from 1 July to 30 June each year. The subscription fee amount for each member category can be found on the Membership Information page of the ACTA website.

Membership becomes active following board approval and membership subscription fees are calculated from the date of approval for the remaining period of the financial year. Notice will be issued following the meeting of the Board of Directors and invoices issued at this time. Annual renewal invoices will be issued in July each year until such time as the membership is no longer active.

Please advise the name of the organisation to which the invoice should be made out (if this is a different entity to the member organisation):

6. Declaration

By signing this membership application form I acknowledge that I am authorised by the senior leadership body of the organisation/group noted in section 1 to make this application for membership of Australian Clinical Trials Alliance Ltd.

Name _____

Position _____

Signature _____

Date ____ / ____ / ____

All personal information, as defined by the privacy legislation, supplied to ACTA will be treated in accordance with the National Privacy Principles.

Office Use Only

Date Received _____

Board Resolution _____

Member Register Updated _____

Notification Sent _____

Mailing Lists Updated _____

ACTA MEMBERSHIP APPLICATION FORM: AFFILIATE INDIVIDUAL

Affiliate Membership is open to individuals with an interest in investigator-initiated clinical trials and registries who support ACTA's mission and vision.

1. Applicant Details

Title	_____		
First Name	_____	Surname	_____
Postal Address	_____		
State	_____	Postcode	_____
Country	_____		
Phone	_____	Mobile	_____
Email	_____		
List the organisations you are employed by or affiliated with:	_____ _____		
Current position title:	_____		
Which one of the following professional categories do you represent: (Please select one)	Healthcare Professional:	Clinical Research Professional:	
	<input type="checkbox"/> Medical	<input type="checkbox"/> Trial Coordinator	<input type="checkbox"/> Healthcare Consumer
	<input type="checkbox"/> Nursing	<input type="checkbox"/> Project Manager	<input type="checkbox"/> Other - Please specify _____
	<input type="checkbox"/> Allied Health	<input type="checkbox"/> Data Manager	
	<input type="checkbox"/> Other - Please specify _____	<input type="checkbox"/> Biostatistician	
		<input type="checkbox"/> Other - Please specify _____	

2. Supporting Documentation

*All applications for membership require review and approval by the ACTA Board of Directors.
Please provide below a brief outline of your support for the mission and vision of ACTA whether demonstrated through a connection to the organisation you are currently employed by or a professional or personal interest in clinical trials and registries.*

3. Membership Subscription Fees

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4. Declaration

By signing this membership application form I acknowledge that I have read ACTA's company constitution and understand the role of an Affiliate Member as outlined. I acknowledge I have read and understand clause 1.2 in relation to my liability as a Member in the event the company is wound up. I declare that I have no conflict of interest that would prevent me from supporting the mission, vision and goals of the Australian Clinical Trials Alliance Ltd.

Print name

Signature

Date

____ / ____ / ____

All personal information, as defined by the privacy legislation, supplied to ACTA will be treated in accordance with the National Privacy Principles.

Office Use Only

Date Received

Notification Sent

Board Resolution

Mailing Lists
Updated

Member Register Updated
