

Call for Applications – Senior Roles

Positions: Senior Management Roles, Australian Clinical Trials Alliance

The Roles

ACTA is seeking highly skilled and effective individuals to work closely with a committed and accomplished Board to oversee some or all aspects of ACTA's operations and organisational development including:

- Strategic planning and implementation
- Day-to-day operational management
- Member engagement, communication and services
- Program development and delivery
- Team building and Human Resource management
- Development of policies and procedures
- Representation, advocacy and policy development
- Financial management, financial and regulatory compliance and reporting
- Partnerships, collaboration and engagement between clinical, academic, State and Commonwealth Government and community sectors
- Oversight and organisation of programs of work activity

It is intended that the first appointments will be for up to three senior positions (**CEO, Senior Program Manager and Operations and Finance Manager**). Appointees will then be responsible for appointing the balance of the team (total up to 9 FTEs), assessing and developing internal business processes and systems and ensuring delivery of ACTA's initial outputs under the approved Activity Plan.

ACTA is seeking one or more individuals who are experienced, outcomes focused, and can provide leadership. Experience of management in the health and medical research, government or not-for-profit sector is highly desirable but not essential. Experience in one or more of government relations, research policy and strategy, management as well as clinical research will also be highly regarded, depending on the role.

The Organisation

The Australian Clinical Trials Alliance (ACTA) is the peak national body supporting investigator-led clinical trials networks (CTNs) clinical quality registries (CQRs) and the clinical trial coordinating centres (CCs) that enable their work. A not-for-profit company limited by guarantee, our mission is to promote effective and cost-effective healthcare in Australia through investigator-initiated clinical trials and registries that generate evidence to support decisions made by health practitioners, policymakers and consumers.

ACTA unites over 50 CTNs, CQRs and CCs working to generate robust evidence for the effectiveness of treatments and measure their outcomes for patients treated across Australia. Collectively, ACTA represents over 10,000 clinical researchers working within the Australian health system to improve outcomes and quality of care.

ACTA was first founded in 2014. Following a highly successful period of initial establishment and development, the organisation is set to embark on an exciting period of growth and expansion following the announcement of funding to ACTA to deliver the national *Lifting Clinical Trials and Registries Capacity – Clinical Trials Network Program* under the Medical Research Future Fund. This 4-year grant has been awarded to strengthen the capacity, efficiency and effectiveness of Clinical Trials Networks to embed evidence-based care in the health system.

How to apply

Applications close on **19 September** and should succinctly address selection criteria which can be found in individual position descriptions:

CEO: <http://www.clinicaltrialsalliance.org.au/wp-content/uploads/2017/09/CEO-Final.pdf>

Senior Program Manager: <http://www.clinicaltrialsalliance.org.au/wp-content/uploads/2017/09/Senior-Program-Manager-Final.pdf>

Operations and Finance Manager: <http://www.clinicaltrialsalliance.org.au/wp-content/uploads/2017/09/Operations-Manager-Final.pdf>

Please direct all enquiries to Dr Lyndal Thorburn, Interim CEO

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Please submit applications to info@clinicaltrialsalliance.org.au